

ADDITIONAL INFORMATION ABOUT BURSARIES AT SIXTH FORM

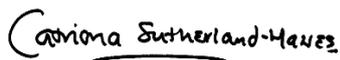
Latymer Upper School is a fully co-educational day school and we believe the rounded and grounded education it offers should be accessible to any bright child, regardless of ability to pay fees. To achieve this aim, we offer a number of means-tested bursaries every year, based on the twin criteria of academic merit and family financial circumstances. Latymer Upper is a fully mixed community whose pupils, parents and staff represent all backgrounds and ethnicities, and reflect the cosmopolitan mix of West London. It is important to us that we retain that ethos.

Currently around 15% of pupils in school are in receipt of financial assistance and we aim to increase this figure. By 2024, our 400th Anniversary, we would like to be in a position to double this number, as we work towards our overarching ambition of becoming needs blind. School fees may well be one of the biggest financial commitments a family will ever undertake, but we hope that no parents should feel that Latymer Upper is beyond their means if their child is of the academic standard the School expects. We would like to help as many families as possible with fees, be that with a small partial award, a larger partial award or full fees. Every family's circumstances and needs are different and we aim to recognise this in our bursary application process. We seek to make entry to Latymer Upper School a reality for children from a wide range of backgrounds.

Bursaries are available to all parents including those who can afford some but not all of the fees and can vary in amount from 25% to 100%. After applying for a bursary the process is very straightforward. Those being interviewed are contacted by the Bursary Advisor to discuss the financial details supplied. Senior members of staff then visit those families who are being considered for awards. This meeting is both to offer you an opportunity to find out more about us, and for us to find out a bit more about you.

We do not apply a strictly income-based approach but look at each case on an individual basis, taking into account a number of factors including income, outgoings, value of property if owned, any savings and issues affecting ability to work. **Please contact the Admissions Team if you would like to apply for a 100% bursary as we can normally pay the £125 registration fee for you. An application form will be sent to you for completion and must be returned by the date stated.**

Overleaf is a brief Question and Answer sheet which I hope will be of use. If you have any further queries, want to know more about the process, or explore eligibility then do please call me on my direct line - 020 3004 0478. **I would be happy to explain in greater detail any aspect of applying to Latymer Upper School. It can be a confusing experience, and I am here to help and make it as easy as possible.**



Catriona Sutherland-Hawes (Mrs)
DIRECTOR OF ADMISSIONS
020 3004 0478 csh@latymer-upper.org

BURSARIES at SIXTH FORM – FREQUENTLY ASKED QUESTIONS

When do I apply for a bursary?

When you submit your online registration form, you indicate on it that you are applying for a bursary, either full or partial.

What is the closing date for registrations?

Registrations for 2019 entry must be with us by **MONDAY 1 OCTOBER 2018**.

When do I get the forms to fill in?

On receipt of your registration, we will email you a confirmation and a form of financial circumstances which you complete and return to us by **MONDAY 15 OCTOBER 2018**

Is there a threshold for a 100% bursary?

We recognise that circumstances differ, so do not set strict thresholds and criteria but look at everyone as an individual.

What if I can afford some of the fees but not all?

We will ask you to indicate level of contribution you think you can make on the form we send you. We are very aware that school fees are a significant expense and we look to make plenty of awards at all levels. Last year besides free places we awarded a large number of partials bursaries ranging in amount from 25% to 90%. To see some examples of bursaries awarded, please click [here](#).

What happens next?

If the applicant is selected for interview, we then contact you with interview details and the Bursary Advisor rings to discuss the details in your form a bit further.

Does the applicant have to be a stronger candidate than anyone else to get a bursary?

No. Any student who is selected for interview, and has applied for a bursary, will be considered. In any given year the number of bursaries available depends on both the number of successful applicants and the amount of money we have to offer.

What if the student has been selected for interview but we cannot be considered for a 100% bursary?

If you have indicated that you require 100% of fees and can accept nothing less, then I am afraid we cannot then take the application forward. If you can accept less then we may be able to offer a partial bursary or you may be offered an interview for a fee paying place. At this point you can of course withdraw your child from the process.

What are the home visits about?

Home visits are done by senior members of staff around the time of interviews - often the Director of Admissions with a colleague –to offer you the chance to find out more about Latymer Upper and to let us come and tell you a bit more about us. They are very informal and relaxed. They generally take place in the early evening and we will always want to meet the student at the visit. Sadly we cannot offer everyone a bursary and a home visit does not always mean an offer will be made.

What if I am offered a reserve place with a bursary?

We can never tell who will accept the places offered, and sometimes we are able to offer places to those on the reserve list. The bursary reserve list is normally small and we are often able to offer from it. If an applicant is placed on the reserve list, this is a good thing – please do not give up hope!

How many apply for bursaries at Sixth Form and how many get them?

Every year is different, but last year, around a quarter of those who applied for Sixth Form (240 applications in total) applied for a bursary. We interviewed 13 of them and 6 will join with bursaries.

How many places are available in Sixth Form next year?

We expect to take around 30 new students into the Sixth Form in September 2019.

What extras do you help with, on top of the bursary?

For students in receipt of 100% all fees for public exams are met by the School. In many cases, help is available for extras such as music or drama lessons, where ability is demonstrated. Financial assistance for trips is available to every family in School. The Director of Admissions is always available to deal with enquiries about extra help and costs. Further information is also given at time of home visit and when an offer is made.

Are the bursary holders identified in any way?

The School is enormously proud of its bursary holders but we do not identify them in any way. Most of the students who benefit from a bursary are proud and happy to share this information. We often find that our older pupils want to act as Ambassadors to both encourage other students to apply, and donors to be generous. We are keen to get the message about our Bursary Programme out to as wide an audience as possible.

What help is available to help me and my child settle in?

The students come along to an Induction Day where they meet all the other students, new and existing, in the Year Group, along with their tutor and other members of staff. In September, all Lower Sixth parents are invited to an informative evening at which the Head of Sixth Form talks about life in the Sixth Form, followed by an opportunity to chat to each other over refreshments. We also ensure pupils talk to those new joiners in the year above to learn about their experiences of settling in.

If you are offered a bursary and would like to talk to a parent at the School who has been through the whole process, I will be very happy to arrange this. This is often a good way of answering any further concerns you may have.

For parents, the Director of Admissions remains in contact throughout your time as a Latymer parent – to ensure you feel as happy here as your child, and become as big a part of the Latymer family. The Director of Admissions, along with your child's Form Tutor and Head of Year, is one of your main points of contact/liaison with the School.

We hope this is helpful but do please call with any further queries.